



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Govt Kangla Manjhi College Dondi,
Distt- Balod, CG

- Name of the Head of the institution **Dr. Umakant Mishra**
- Designation **Principal (Incharge)**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **7748299560**
- Mobile no **7828295625**
- Registered e-mail **kmcollege.doundi@gmail.com**
- Alternate e-mail **iqac@gkmc@gmail.com**
- Address **Distt- Balod**
- City/Town **Dondi**
- State/UT **Chhattisgarh**
- Pin Code **491228**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Hemchand Yadav University Durg**
- Name of the IQAC Coordinator **Dr. Yogeshwar Sahu**
- Phone No. **9407905002**
- Alternate phone No. **9951033503**
- Mobile **9407905002**
- IQAC e-mail address **iqacgkmc@gmail.com**
- Alternate Email address **kmcollege.doundi@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.govtkmcollegedondi.com>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%201&topicid=58>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.22	2022	12/04/2022	11/04/2027

6. Date of Establishment of IQAC

18/07/2018

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department CG	Budget	Govt of Chhattisgarh	2021-22	150,71,949

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

NCC Activity

Remedial Classes

WiFi for Students

College App

Preparation of academic plan

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of academic plan	The academic calendar was executed during the session
Maintenance of quality as per NAAC Parameters	All the related activities were done in context to AQAR submission
Purchase of Vending Machine	Vending Machine Purchased for girl's common room
Lanching of College App	Manjhi College app Launched for instant availability of infromation

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Govt Kangla Manjhi College Dondi, Distt- Balod, CG
• Name of the Head of the institution	Dr. Umakant Mishra
• Designation	Principal (Incharge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7748299560
• Mobile no	7828295625
• Registered e-mail	kmcollege.doundi@gmail.com
• Alternate e-mail	iqac@gkmc@gmail.com
• Address	Distt- Balod
• City/Town	Dondi
• State/UT	Chhattisgarh
• Pin Code	491228
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Hemchand Yadav University Durg
• Name of the IQAC Coordinator	Dr. Yogeshwar Sahu

• Phone No.	9407905002				
• Alternate phone No.	9951033503				
• Mobile	9407905002				
• IQAC e-mail address	iqacgkmc@gmail.com				
• Alternate Email address	kmcollege.doundi@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.govtkmcollegedondi.com				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%201&topicid=58				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.22	2022	12/04/2022	11/04/2027
6.Date of Establishment of IQAC			18/07/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Higher Education Department CG	Budget	Govt of Chhattisgarh	2021-22	150,71,949	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
NCC Activity		
Remedial Classes		
WiFi for Students		
College App		
Preparation of academic plan		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Preparation of academic plan	The academic calendar was executed during the session	
Maintenance of quality as per NAAC Parameters	All the related activities were done in context to AQAR submission	
Purchase of Vending Machine	Vending Machine Purchased for girl's common room	
Lanching of College App	Manjhi College app Launched for instant availability of infromation	
13. Whether the AQAR was placed before statutory body?	No	

• Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	10/01/2022
15. Multidisciplinary / interdisciplinary	
NIL	
16. Academic bank of credits (ABC):	
NIL	
17. Skill development:	
NIL	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
NIL	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
NIL	
20. Distance education/online education:	
NIL	

Extended Profile

1. Programme

1.1

23

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 1120

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 650Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 512

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 20

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 20

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	23
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1120
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	650
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	512
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	20
File Description	Documents
Data Template	View File

3.2	20
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	150.71
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	32
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Kangla Manjhi College Dondi is affiliated to Hemchand University, Durg and it has to follow the curriculum framed and modeled by the University. Since 2006, curriculum based on Three Years Degree Course is being followed in the institution. As the courses offered have their relevance to the goals and objectives, the college aims to inculcate the highest intellectual standards through Academic commitment.

To ensure that the University curriculum is followed in the best of the spirit, the college plans and follows followings:-

The Annual Academic Calendar is prepared in advance and is in unison with the Office of the Commissioner, Directorate of Higher Education, Govt. of Chhattisgarh.

Each Department formulates its own action plan, course plan and also prepares teaching plan, teaching methods and discuss them

among its faculty members.

Apart from regular classes, tutorials or extra classes are taken for enhancing the knowledge of students.

Sessional tests are conducted in conformity with the academic calendar of the institution. Computer training as a part of skill development is included as a curriculum for all the students.

Each Department periodically reviews the syllabus and students progression through departmental meetings.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%201&topicid=57

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar for conduction of continuous internal evaluation systems as per the guideline of Hemchand Yadav University Durg As the College is a government affiliated institute, it has to adhere to the academic calendar of the Department of Higher Education/ University. It includes academic terms, examination schedules, holidays, co-curricular, extra-curricular activities and other special days. Students get prior information on practical examinations and viva-voce and theory examinations

The Annual Academic Calendar is prepared by the Office of the Commissioner, Directorate of Higher Education, Govt. of Chhattisgarh.

At the beginning of each academic year a staff-council meeting with the IQAC Chairperson and departmental meetings are held to chalk out plans for all the activities. The annual plan is prepared and classes are assigned accordingly. Examination committee also prepares a tentative schedule for the continuous internal evaluation (C.I.E.). The institution also prepares its own examination schedule in tune with the academic calendar of the affiliating university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%201&topicid=58

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our institution aims at integrating various issues viz environmental studies and consciousness, gender issues, moral values and professional ethics, in its curriculum. This is incurred both by curricular and curricular modes.

Our curricular activities at UG level aim at teaching moral values and develop a positive approach towards our cultural heritage among students. The topics prescribed in B.A.,B.Com.,B.Sc. Part one, Hindi Language and English language moral values (Foundation Course) accomplish these purposes. Likewise, the consciousness towards the environment is inculcated among students, through "Environmental Studies" prescribed in B.A.,B.Com., B.Sc. Moreover "Environmental Studies" is an important part of the syllabus in Botany,

Zoology, Chemistry, Geography and in Economics. All the students of first year are well familiarized with the need and importance of entrepreneurship. Service as a value and sensitization to gender equity is intensively dealt with, under the community-oriented subjects the field work and practical that is built into the subjects. Moreover, "Human Rights" is taught as a paper in M.A. Political science. Professional ethics and values are covered under the many topics in different subjects.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

615

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1057

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

591

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the classes start, the department takes every initiative to identify the slow learners and this is detected by the teachers during their lectures in the classroom. Students are also identified as slow learners and advanced learners based on their performance in their class. Extra classes are arranged as per time table for slow learners. They are taught during extra hours, and their doubts are cleared.

Slow learners are also groomed regularly in their class hours by asking them questions on the topic which has been discussed in the class. In this way, the slow learners are guided to improve their performance for the university examination.

The advanced learners are given assignments and encouraged to take part in active items like debate, quiz, essay writing, and presenting a paper in the seminars. They are encouraged to acquire new and advanced information through the internet to bring out their full potential. Their creative abilities are expected through their writing articles for college magazine "Manjhi" and in various programmes conducted by the department. Sometimes the advanced learners are encouraged to become proctors and help weak students to learn and understand certain

topics easily. The advanced learners are also motivated for higher goals and are encouraged to appear for various competitive examinations.

File Description	Documents
Paste link for additional information	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%202&topicid=61
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1057	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the professors do student-centred teaching in their respective subjects, apart from giving lectures in the traditional method, in the experimental subjects, the professors take the help of charts, diagrams and tools. Teaching work is done among the students through seminar and group discussion method. The Geography department gives information to its students about the causes and prevention of natural disasters. Local problems like excessive rain and drought are explained by example. Information is given regarding social problems. For discipline and problem solving among the students, a teacher-guardian is made for each class. Due to high teacher-student ratio, it is not possible to take care of each student individually, in this particular situation they are counseled and their problems are dealt with separately. During the Corona global pandemic, the problems of the students are solved by creating a WhatsApp group. The result is that slow learners and advanced learners are identified. A class is given in the time table for slow learners. And for the advanced learner students, information is given in relation to the general knowledge of the new book and the competitive examination. In this way, there is

a cordial relationship between the students and the teacher.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%20&topicid=133

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Information Technology is used by the teachers of the college to make the academic work effective. Seminar hall and class room of PGDCA is equipped with ITC facilities. We are planning all the PG class rooms to be equipped with ICT facilities. The facility of ICT will be available for all the teachers very soon. All teachers have learned to use ICT during the COVID-19 global pandemic. Online classes are taken through apps like google meet, webex, zoom etc. The professors of the practical subject complete the practical work through maps and diagrams. Through Whats App group, students and teachers discuss the particular topic with one other. For this, a separate WhatsApp group has been created for each class in which all the students and teachers are connected. Students, anytime, can raise their problem with the concerned subject teacher through WhatsApp group, the subject teacher solves the problem within one to two days. Even through this whatsapp group all teachers try to solve the raised problems of the students and satisfy them.

Manjhi College apps is launched in to easily access the college website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
18	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
18	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
3	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

43

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

The academic performance of the students is evaluated throughout the session by the teachers for betterment of the students. For this the institution follows the academic calendar of the affiliating university. Group- discussion, paper presentation, viva voce is conducted by the respective department. Practical oriented subjects conduct one sessional exam based on theory and another sessional exam based on practical. Ten percent marks of the sessional exams are added to the result of the final examination of the students. The doubts and queries of the students are clarified by the faculties. If the students express their difficulties in understanding the questions set in the sessional exam or ask for materials for the questions set in the sessional examination, then the question and the topic on which the questions were set are discussed in the lecture hour by the faculty members in the next class held after the examination. Materials are also provided at the same time and they are guided and inspired for hard work for their final examinations. transparency is maintained in all unit tests, terminal and sessional examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the academic performances of the students. And for this, time to time there is a system of unit tests, terminal test and sessional tests. We have an internal examination committee that conducts exams for the students as scheduled in academic calendar of the university. The concerned committee makes time table, question paper setting, answer sheet arrangement and then conducts an examination.

After the completion of the examination, the scripts are examined by the teachers of the department and the evaluated answer scripts are shown to the students to maintain the transparency. If there is any grievance with reference to evaluation, it is redressed on the spot in the following ways:

1. Examine the answer script again.
2. Checking the total marks awarded.
3. Rectifying the result sheet properly after students' complain.

Finally the result is displayed by the institution within the stipulated time. The students have any grievance regarding the marks obtained in the final examination, they can apply for rechecking their answer scripts as per rules. Thus the college always tries to maintain the transparency in the internal examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Courses make it clear to students and teachers what the students will achieve in each course. Course Outcome indicates a student's learning ability and it is measured that what a student should know from a learning outcome. In the college curriculum, knowledge is given in the context of the particular subject as well as moral values and social awareness is made to be a responsible person for the society and the nation.

Most of the Students are very curious to their subjects and by attending their class regularly they achieve the knowledge about their subjects. They are able to build their career through various competitive examinations and get their own employment.

It is Under the Course Outcome, there are many career opportunities in the subject of Arts, Commerce and Science,

For instance as in Zoology Course Outcomes: There are numerous career opportunities for candidates completing their B.Sc., M.Sc. and Ph.D. in Zoology in public and private sector. Candidates may find jobs as Animal Behaviorist, Conservationist, Wildlife Biologist, Zoo Curator, Wildlife Educator, Zoology faculty, Forensic experts, Lab technicians, Veterinarians etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and course outcomes are evaluated through internal and final examination. In order to help the students and to make them aware about their courses they achieve the course outcomes and programme outcomes successfully. Our Institute inspires the faculty to organize workshops, seminars at college level for students and invites subject experts for lectures. Most of the faculty participates in the seminars and

conference to update themselves. Internal assessment is a part and parcel of the entire process of evaluation to attain a degree and hence, is essential for the fulfillment of the COs and POs. The subject teacher does a continuous comprehensive evaluation of the students through internal test, quarterly, half yearly and final exams.

The teachers are given full autonomy to design question papers/tests/quizzes etc. to assess and evaluate the learning level of the students. Both objective and descriptive questions are included in question papers of test to evaluate the student's knowledge. Moreover, group discussions, field visits, practical work, project work etc. add to the evaluation process.

The attainments of learning outcomes are analyzed. The attainment of desired learning outcomes provides opportunities to the students to get employment/pursue higher studies in the premier institutions of national recognition.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

273

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%202&topicid=182>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Even though situating in tribal area of the district the college is being renowned teaching institution having Arts, Science and commerce departments in UG and three post graduate departments in political science, Geography and PGDCA course.

The college always inspires its faculty members for attending orientation program, refresher course and short term course, apart from this they are also allowed to attend national and international seminars for the innovation and transferring the knowledge to the students. This spirit of innovation remains inherent through various outreach programs for the creation and transfer of knowledge. Activities to gear students up for the life ahead and transform them into responsible, well established citizens with moral values and professional ethics are being conducted by various departments and Career Guidance Cell. The Career Guidance Cell inspires all the students to work hard to make their dream come true.

The Institute organizes expert lectures in various subjects. These expert lectures enhance understanding of students towards particular subject, give them insight and transform them from layman to expert in that subject. Many department organized webinar in covid-19 pandemic through Google meet app while the college was closed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community association; to sensitize the students towards community needs and to bring communal transformation in the surrounding rural communities. The students actively participate in social service activities. These activities are carried out through National Service Scheme (NSS). Students of our college come from nearby rural areas as well as semi urban areas for higher education. Most of the students have an inherent tendency to work for society. But they lack certain opportunities and platform to perform. The N.S.S. units utilize this notion of the student youth to work practically and enthusiastically in the adopted villages by involving themselves as N.S.S. volunteers with the purpose of inculcating awareness in rural community regarding education, cleanliness, plantation, prevention of disease etc.

The N.S.S. volunteers work with the rural community. Moreover, a

wide range of activities like Personal health and hygiene, Voter Awareness Program, Practice of 'Yoga', Observance of commemorative days and Awareness Campaigns are organized during seven days camps in the nearby villages.

AIDS Awareness Programme is organized by the college on 1st December to create awareness among the community about sexually transmitted disease and sexual health.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a sufficient number of classrooms, separate rooms for all subjects head and staff, well-furnished and fully equipped Physics laboratory, Chemistry laboratory, Botany laboratory, Zoology laboratory, Computer Science laboratory, Information Technology Laboratory, Biotechnology laboratory. NSS office. The updated library has various books and a large reading room for students. We have a few ICT facility classrooms with projectors, computers, printers, Scanner, and Wi-Fi connectivity. The college has a well-furnished Common staff room with Wi-Fi connectivity and with a nearly 100-seat capacity having wide ventilation; it is located near to the Principal cabin and college office. The college has a separate self finance office, a well-equipped Exam Department, and latest version of computers with Wi-Fi connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college encourages cultural activities by arranging special trainers in specialized fields to guide and train the students to participate in cultural activities such as One-act play, dramas, group dance, solo dance, literary events, etc. For these activities, we have a cultural room (approx. 400 square feet area) in which some property is stored and students can rest. The students use the porch outside the room for the practice of events. Gymkhana:- The College encourages sports and exercise activities along with studies. The college has a well equipped Gymnasium for boys and girls. The college has a large playground for outdoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%204&topicid=141

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.93

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

As we know library is full of knowledge, there are many books regarding different fields. As mentioned before this institution is situated in tribal area, books are not easily available so our library is rich in books. Library verandah, named Mahatma Gandhi Vachnalaya, is used as a reading room where students read books ,magazines and news papers (both English and Hindi news papers are available)in their leisure time . The library is has the natural light and fresh airy space. The library and reading room are under the surveillance of cctv camera so as to maintain peaceful environment and to maintain discipline among the students. We are planning to update the library as present scenario so that every library user may have message regarding it.

In this institution more than 75% are girls of total strength. And maximum students are below poverty line, they are financially weak so they cannot afford money for buying books. Having this in mind the institution issues, as per requirement of the students, more books to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

235

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT sector is one of the rapidly expanding sectors that is because of this the state govt. has accepted our proposal to open PGDCA in this tribal situated institution. We are planning to cater to the demands and updated facilities for the students IT sector. Not in terms of hardware but in terms of software

also the integrated system is in the constant developing process.

Constant guidance is provided to the students by well leaned faculty. The College has a computer Laboratory with 25 computers and these computers are made accessible to the students to instill the IT skill in them. PGDCA course has been running for this year. The college has developed one smart classroom and an ICT enabled seminar hall, for conducting classes for the students.

The college also possesses other ICT equipment such as printers, photocopiers, projectors screen and a speaker and is used for the sake of the students.

Keeping pace with the modern technology all official works including salary related matters of both the faculties and the staff, other financial transactions are made through online treasury using HRMS (Human Resources Management System).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.93

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper maintenance and utilization of physical, academic and support facilities are augmented and maintained by different committees formed by the principal like Purchase Committee, and Library Committee, cleanliness committee, right off committee etc. infrastructure like water, power supply is looked after by cleanliness committee. All work is done through the tender system as per standard norms or rules laid down by the Department of Higher Education. All minor faults are attended and repaired by hired technicians, carpenters, etc. There is a beautiful garden at this College named Swami Vivekanand Uddhyan where most of the plants are medicinal plants. A team of efficient and experienced gardeners maintains this garden of the college. Planting of seasonal trees is carried in the college campus regularly.

Laboratory:

The College has Physics, chemistry, zoology, botany, microbiology, geography its separate labs. The Laboratory facilities are made accessible to all the students of the concerned departments. The users of these laboratories pay immense attention while accessing the facilities and handle it with good care. Every department has Laboratory attendant for proper maintenance of the laboratories. Besides these the fourth

grade employee are also asked to maintain cleanliness in each laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

632

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

34

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

34

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Govt Kangla Manjhi College believes in youth empowerment through quality education. Hence enough space is given for co-curricular, extracurricular activities of the college. The Student's Council is set up as per the norms. Student's Council election is conducted for selecting student's representatives in the various arenas for the benefit of the students.

However, there are unelected representatives for rendering a helping hand to fellow mates. One representative from each class is elected as class representative (CR) from all the programs running in the college. The CR is the spokesperson of its class and conveys any grievances to the concerned authorities for any solution thereof.

The students are taken in academic and administrative committees such as NSS, sports, Annual Gathering etc.

The student's representatives encourage and motivate other students to participate in student's oriented programme such as Freshers welcome,, Republic day, Independence day, Voters day etc.

NSS helps in the beautification of the college. With the help of the student's representative, sports and cultural events competitions, tree plantations in the college are organized. Thus the student council actively plays an important role in upgrading the image of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

147

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no Alumni association in the institution. Registration for it is under process. The college has created a whatsapp group of Alumni through which we get feedback from them. By analyzing their fruitful suggestion we always try to implement it for the betterment of the students. If ex students get job whether in govt. sector or in private sector they inform us happily and other students of the group are inspired by them. The job holder students are honored by the institution in prize distributing ceremony. Time to time the meetings of Alumni is organized by the college in which they suggest for the students welfare and for the development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Today we visualize the 18th year of glorious existence of College. Though the college has co-education, it is continuously stepping towards the successful journey of women empowerment through the development and application of knowledge and wisdom. The purpose of such engagement will be to create an inclusive society that promotes and protects the dignity, equality, social justice and human rights for all with special emphasis on empowerment of women for responding to social change realities.

Mission

- To provide quality higher education and value based learning to female students at minimal cost.
- Broadening the base of women's education in keeping with the framework of a pluralistic society.
- Promotion of all-round development of the students to face the emerging and futuristic challenges arising from complexities of the rapidly changing national and international scenario.
- To maintain excellent academic standards by utilizing modern tools & technologies for effective teaching-learning processes.
- To inculcate the Indian heritage and culture and to

instill moral values of life in the minds of the youth.

- To promote leadership qualities and to develop entrepreneurial skills among the students.
- To extend the services of the institution for the betterment of the society.

File Description	Documents
Paste link for additional information	http://www.govtkmcollegedondi.com/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The strategic plans of the institution are formulated and implemented by various committees headed by committee conveners under the patronage of the Principal. The members of the respective committees take the decisions regarding the execution of various schemes. The various academic and non academic activities are carried out with coordination between IQAC and Jan Bhagidari Samiti (JBS) of the institution.

The IQAC is responsible for the carriage of academic activities while JBS deals with financial matters in the development of infrastructure. The college is government funded institute, hence, it does not have any independent management committee. It has various prospective plans regarding infrastructural development, renovation of labs, sports, attendance of students, placement and employment, academic classroom activities, examination and result related matters and administration of the college.

The organizational structure of the institute runs through the following hierarchy:-

1. Principal - Head of the Institute
2. IQAC Coordinator
3. Staff Council
4. Faculty In charge

5. Head of the Departments.
6. Committee Coordinators
7. Examination Coordinator
8. UGC Coordinator
9. NSS & RED CROSS In charge
10. Sports Officer (PROFESSOR IN CHARGE)
11. Librarian (PROFESSOR IN CHARGE)
12. Head Clerk

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

The college executes the curriculum formed by the affiliating University efficiently.

2. Teaching and learning

Innovative and conventional Teaching methodologies are used to develop overall strength of students as well as staff.

3. Examination and Evaluation

College has its systematic procedure for conducting examinations as per the university guidelines.

4. Library ICT and Physical infrastructure/ instrumentation

College has a library where reference books, journals,

newspapers including English news paper are available in plenty and there is a reading room installed with CCTV camera.

5. Human Resource Management

Meetings are held with the staff to discuss allotment of duties.

6. Admission and Students

Admission Committee is formed for smooth functioning of students' admissions. Proper guidance is given to students for their admission; documents are verified compulsorily by the admission committee.

STRATEGIC PLANNING OF ADMISSIONS

The online admission for first year classes are taken for every academic year:

1. The Principal in consultation with admission in-charge forms admission committees for various classes who are provided with an admission schedule and the rules of admission.
2. Admission committees scrutinize the documents of the students. After the completion of the verification process, the merit list of eligible candidates was displayed on college Notice Board.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is an affiliated Government college, hence the Department of Higher Education, Chhattisgarh is the apex governing body. The college firmly follows the rules and directives of the state government. The guidelines framed by the

government and the university are included in the functioning of the institution. A committee comprising faculty members and administrative staff is involved in the planning and implementation, academic and evaluation. There are different bodies that give academic and administrative leadership to the institution.

Principal executes all academic and administrative plans and policies with the help of following committees viz.

1. Jan Bhagidari Committee
2. IQAC Cell
3. NAAC Committee
4. Library Committee
5. Examination Committee
6. Planning and Development Committee
7. Cultural Committee
8. NSS
9. Career Guidance Cell
10. College Magazine Committee
11. Youth Festival Committee
12. Grievance Redressal Cell
13. RTI Committee
14. UGC Committee
15. Scholarship Committee
16. Purchase Committee
17. Write off Committee
18. Sexual Harassment Committee

19. Internal Audit Committee

20. Disciplinary Committee

21. Anti-Ragging Committee

22. Cleanliness committee

23. Internal Examination committee

24 Academic college calendar committee

25. Sports Advisory committee

The institution is a state government college hence service rules, procedures, appointment and promotional policies and rules for classes and guest faculty are in accordance with the norms of Department of Higher Education, Government of CG and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College special attention is paid towards the welfare of academic and non-academic staff. There is coordination of all the staff with the principal and the college is run in a family environment. The work of adding increments every year is done by the college to give timely salaries to all the professors, assistant professors and staff.

1. Special leave is sanctioned for orientation, refresher courses, seminars, workshops etc. for the personality development of the professors.
2. Welfare related works like GPF, GIS, house rent allowance, festival related advance etc. are done.
3. In case of need, GPF advance loan is also given without interest.
4. For taking home loan, personal loan by the bank, immediate forwarding is done by the principal.
5. Medical leave, maternity leave, child care leave, earned leave are arranged in the college for academic and non-academic staff as per the instructions of the government.
6. They are benefitted by taking necessary steps to meet the medical expenses.
7. In the college, by the Principal, by the computer teacher and by other invited guests, research work for the personality development of the academic and non-academic staff, research, drafting, and other types of training are constantly encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In Government Kangla Manjhi College, Daundi District Balod, Chhattisgarh, several steps are taken for the encouragement of academic and non-teaching staff

1. . They are encouraged in front of all the employees by praising the employees doing good work and other employees are instructed to take inspiration from them.
2. The participation of academic and non-academic staff is ensured in the seminars organized in the college. While in celebrating commemorative days they are also given an opportunity to express their views with the students.
3. To encourage academic and non-academic staff in organizing special affection conferences, prize distribution, sports etc., prizes are given to the participators.
4. The 'Self-Assessment Work' is conducted by academic and non-teaching staff once in a year. Mentioning the principal's remarks (good, very good, excellent) etc., are sent to the Additional Director, Regional Office, Commissioner's office, etc., on which his promotion depends.
5. By calling the academic and non-teaching staff individually and collectively, their problems are heard by the Principal and they are encouraged to solve them quickly.
6. Efficient academic and non-academic staff is praised by the principal even before the public programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college budget are audited internally and externally in a regular mode.

For the internal audit, an Audit Inquiry Committee of senior faculty members is constituted which inquires accounts regularly and submits the report to the Principal.

For the external audit professional CA's help is taken regularly

and AGCG Raipur (C.G.) come to audit the accounts.

In the last two years internal as well as external audit committees do not raise any major audit objections.

The last external audit was done by Higher Education Department of C.G Raipur on 28 May 2016. Therefore no audit objections have been raised till this date. At the end of each session physical verification is done in all the departments and offices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of fund is not only essential but also important for the development for an institution. The principal and the committees of the college are monitoring the use of resources received from the State Government, Janbhagidari funds. The allocated funds are utilized to purchase equipment, infrastructure development, organize seminars, workshops and conferences etc.

The college invites requirements from all departments and accordingly prepares a plan. The needs of the college are identified by the college IQAC and then after making a plan funds are utilized accordingly.

For the smooth working of the institute the Janbhagidari Committee has been constituted which utilizes the Janbhagidari funds effectively. The Janbhagidari committee study and analyzes the requirements of the college and then forwards it to college management committee with expected expenditure and planning.

Purchase and Development committee monitors and spends the funds as per the needs of departments, so that its optimum utilization can be done. All records are maintained by the account section and after attaining the utility certificate it is sent to the office of the higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. By the end of the session, IQAC chalks out an action plan for the next year and ensures & reviews the efforts are made by the institution to follow that action plan.

It also collects and analyses feedback from the students, parents and analysed in IQAC meetings. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Following are the example of two

practices implemented as quality enhancement measures:

1. Advance Action Planning: In chalking out the action plan.

coordinator of all units are invited in the meeting of IQAC.

The academic calendar is an integral part of this action plan

which is prepared before the commencement of the academic session.

2. Students' Satisfaction on overall Institutional Performance: The Internal Quality Assurance Cell of the College has started taking online feedback from the students regarding the teaching-learning process, evaluation process, library services and administration by the College .

The college has a green campus, CCTV cameras computer lab, botanical garden named after Swami Vivekananda, college canteen, girls common room, drinking water facility, separate washrooms for girls and boys. The IQAC cell is always committed for the overall development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process, at periodic intervals through IQAC. The objective of IQAC has always been to focus on teaching and learning for the learner. In this, a policy of assessing and evaluating is prepared from time to time, the suggestions received are reviewed, and if necessary, it is amended. The college makes efforts to upgrade the required material, equipment etc. Guest lectures, essays, urgent speech, debate competition, seminars, workshops, linguistic proficiency etc., organizes from time to time for the development of the academy.

The difference between slow learners and advanced learners is made by reviewing the result of internal assessment. Provision has been made for slow learners to take extra classes in the time table. Timing, under the direction of IQAC in charge and Principal, Check it out on time. In the direction of converting traditional classrooms to digital classrooms, IQAC constantly

communicates with the principal of the institution, as a result of this, classes of PGDCA were started in the session 2020-21 and a classroom was equipped with ITC. The college is planning to develop a class room as a smart class room. This is how IQAC is committed to adopting innovative approaches to college learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a co-education institution. It ensures gender sensitivity by providing equal opportunities to Female students. We have Women Empowerment Cell, Anti-ragging Cell, and Sexual

Harassment Cell.

Issues related to gender equality and gender sensitivity are taught in the syllabus of various subjects. The college executes various curricular and extracurricular activities pertaining to gender equality and gender sensitivity.

1 .CCTV cameras are installed in the college premises which provide 24 hours surveillance in order to observe the ongoing activities.

2. The college has committees to monitor and address safety, security and social issues like Anti ragging Committee, Sexual Harassment Committee, etc.

3. Separate washrooms for girls and boys in the premises.

4. Two exit gates.

5. Separate washrooms for male and female staff.

6. Identity Cards are issued to all the students, teachers and the non- teaching staff.

7. The college faculty go to the nearby higher secondary school for inspiring the girls for higher education. This is also done in seven day camp of NSS.

Common Room -

The College has a girls common room and separate washrooms. The room is designed to give female students a place to relax, to study and to have informal discussions during their free time.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for

D. Any 1 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management-

1. Waste management action is taken in the institute regularly.
2. The institute campus is cleaned regularly and use of polythene is banned.
3. The instructions are given to the students regularly about the clean campus.
4. Tempering of the furniture.
5. Along with NSS unit all students of college are engaged in cleaning the college campus.
6. Separate trash bins for biodegradable and non-biodegradable waste are mounted at different places on the campus.
7. The Institute has a proper management for BioDegradable Waste. All the organic material of the college is stored in this pit. To maintain moisture, water is poured into the pit frequently so that microorganisms and bacteria may decompose the material stored in it.

E-waste management- College is a Government Degree College and so E-waste cannot be disposed of without the permission of the Government. However, the college maintains disposal waste in a planned way. E-waste materials like, out of function computers, non functioning digital apparatus like Mother Board, Hard Drive

and other office E-wastes are stored in a separate room.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a country of a multi-ethnic culture where people belonging to religious, racial, cultural, and lingual identities live together harmoniously. Keeping this view in mind, the College tries to maintain harmony and try to create goodwill among students.

As per government rules, the admission process is carried out. Enough care is taken for specific earmarked seats of each category. In major extension activities participation of faculties, students and non-teaching staff are commendable. Each and every student along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies, and government campaigns.

N.S.S unit is always active in organizing programs viz, cooperation in Pulse Polio, education awareness, environmental awareness etc.

As the students of the college are both from urban and rural background, we are successful in maintaining harmony amongst them regarding culture as as well as the academic atmosphere.

In this way the institute takes initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional linguistic, communal, socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

. The Preamble of the Constitution is displayed at the entrance of the college's main Building. The boards of fundamental duties and rights, National Anthem, Chhattisgarh Rajya Geet are clearly displayed in the campus.

The students of Political Science learn the Fundamental Rights and Duties throughout the syllabus. Political Science student collect information about Human Rights and local self governance throughout the question papers of human rights and Panchayati Raj.

Every year 26th November is celebrated as 'Constitution Day' 'National Unity Day' is celebrated every year in the College. It is organized by the NSS unit of the College. Human Right Day is celebrated every year in college. The Political Science Department take initiative to organize the ' National Voters Day' on 25th of January every year. 26thJanuary 'Republic Day' is celebrated every year to commemorate the adoption of the constitution.

For helping women gain full and equal participation in global development every year on 8th March International Women's Day. For the promotion of global health, harmony and peace June 21st is observed as 'International Yoga Day' which is observed by the faculties, learners and non-teaching staff of the institute by performing meditation, yoga, pranayam. This day creates awareness about the medical benefits in curing many diseases.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%207&topicid=140
Any other relevant information	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%207&topicid=146

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes National and International, commemorative days, events, and festivals. The following events which are celebrated are:

12th January Rashtriya Yuva Diwas

24th January Rashtriya Balika Diwas

25th January National Voters Day- In order to encourage the students to take part in the political process.

26th January Republic Day is celebrated every year to commemorate the adoption of the Constitution.

8th March International Women's' Day is observed in the college every year to help students to eliminate discrimination against women.

5th June World Environment Day on this day we take oath to save trees.

21st June International Yoga Day is observed early in the morning by practicing Yoga, Pranayam, Meditation.

15th August Independence Day a grand event is celebrated.

5th September Dr.Radhakrishnan Birth Anniversary is celebrated as Teachers' Day.

2nd October Mahatma Gandhi Birth Anniversary is celebrated in a befitting way in the month of October itself through seminars, lectures, quiz competition based on the life of Gandhiji.

31st October Ekta Divas, Birth Anniversary of Sardar Patel is celebrated as National Unity Day.

26th November Constitution Day is to commemorate the adoption of the constitution of India.

1st December World Aids Day is observed to raise awareness of the pandemic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice

Promoting and Empowering Girls Higher Education

2. Objectives of the Practice

To Increase No. of girls HE

3. The Context

College had focused on women and their empowerment through HE.

4. The Practice

- College communicates HSS where college information regarding No. of seats available for the girls. The separate common room is made available. The Sexual harassment Cell has been formed to address their problems. Number of various lectures/seminars is conducted .

5. Evidence of Success

Girls boys after admission ratio is more than the 30% quota of the Govt norms. Passing percentage of the girls is higher than the boys every academic year. In the student council ratio of girls are higher than the boys in every academic year.

6. Problems Encountered and Resources Required

*Lack of Women Professor

*Scarcity of water

2.

1.Title: "Manjhi" Ptriba

2. Objective of the Practice

Aim of accelerating the literary talent of students

2.Context

Making valuable creative materials accessible to the masses by the students and teachers.

1. The practice:

The publication of the magazine "Manjhi" has increased the tendency of writing among students.

5. Evidence of success

Publication of "Manjhi" magazine, the magazine has been published biannually and continuously since the session 2016.

6. Problems encountered and resources required:

difficulty in providing material for publication.

"good luck messages" from the dignitaries delayed

File Description	Documents
Best practices in the Institutional website	http://www.govtkmcollegedondi.com/College.aspx?PageName=Criterion%207&topicid=77
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Attracting girl students towards HE is as difficult as breaking stars in the sky. Keeping these aspects in mind, college made an action plan by going to nearby villages and higher secondary schools to inform the students and parents about the facilities being provided by the Gov and college for HE.

Gradually, the hard work of all of us started paying off and the number of girl students started increasing in each session.

Session:- 2016-17 = 255 girls out of 416 total students

2017-18 = 327 girls out of 520 total students

2018-19 = 381 girls out of 578 total students

2019-20 = 422 girls out of 616 total students

2020-21 = 573 girls out of 874 total students

It is being noticed that the girls students are more dedicated and aware towards studies than boys students. After getting higher education from this college, some girl students go for M.A., M.Sc., and M.Com to the other PG colleges or university. They travel, for competitive exams, distance from their residence to other places. Only by giving higher education to 'Woman', the family, society or nation can be specially enriched. Thus, our College is moving in this direction with the slogan -

Women have to be taught.

Have to bring a new dawn.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To continue to encourage departments to organize webinars/ seminars with the guidance of the IQAC To continue the pursuit for additional divisions for some self financed courses and seek the approval for M.Sc. (Physics) To collaborate with outside agencies that deal with soft skills training for prospective employees, viz., our students To develop a butterfly garden to increase the number of species of butterflies that frequent our garden